

DBT Training Accreditation Process: Initial Document Screening (3 Levels)

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1. Introduction:

- a. As part of the DBT training accreditation process the course that is applying for accreditation submits documentation in support of the application. When the documents are received, an initial screening process is carried out.
- b. The Board of Accreditation (BOA) of the Society of DBT completes the checklist below. Information identified as missing is requested from the course team. Queries are forwarded to the BOA.
- c. Once the checklist is completed the BOA reviews it, and the BOA will take a decision as to whether to continue the scrutiny process, or to await further information or actions from the course programme team.
- d. All documents are required for Level 3 course accreditation. For Level 1 & 2 course accreditation the course team can submit those documents from the list below that are relevant to their course. The BOA will request further documents if required.

2. Application for DBT Training Accreditation: Screening Checklist

Name of the HEI which validates the programme (required for level 3):

State formal course title and level e.g. MSc, PGDip etc.(required for level 3):

a. Course Submission:

Document/information requested	Yes/No	Comments
The course is a DBT course		
Name of course given?		
Academic level (post-graduate?)		
Clearly states which type of accreditation is being applied for? (Level One, Level Two or Level 3)		
The Course handbook and assessment guidance		
Course Validation documents		
DBT module descriptors		
Timetables		
Completed DBT Competency mapping		
The contract of formal arrangement that the course has with DBT practice placements		

Copy of the DBT clinical supervision contract		
Clinical supervision handbook (not essential in order to continue the process)		
Copies of log books, practice portfolio templates and other monitoring and record forms used		
The KSA strategy if offered: <ul style="list-style-type: none"> 1. Selection documents 2. Documents for completed KSA 		
Teaching team – all accredited as practitioners or recognized equivalent		
C.V's for all teaching team		
Clinical supervisors (for the course and placements) – all accredited or recognized equivalent C.V's for all supervisors		